附件1：

未打卡说明单

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| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 姓名 |  | | 部门 |  | | 未打卡时间 | |  |
| 缘由：    签字： | | | | | | | | |
| 部门负责人 | |  | | | 综合事务办公室 | |  | |

未打卡说明单

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| --- | --- | --- | --- | --- | --- | --- | --- |
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未打卡说明单

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